

CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND AGENDA
MEETING: JANUARY 28, 2013
BERLIN COMMUNITY CENTER
250 SOUTH FRANKLIN AVE BERLIN NJ
5:15 P.M.

SINE DIE MEETING

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- FLAG SALUTE – MOMENT OF SILENCE**
- ROLL CALL OF 2012 EXECUTIVE COMMITTEE**
- WELCOME: BERLIN BOROUGH**
- APPROVAL OF MINUTES:** November 26, 2012 Open MinutesAppendix I
November 26, 2012 Closed Minutes **To be distributed**
- CORRESPONDENCE**

ADJOURN SINE DIE MEETING

Chairs vacated - Chairman Mevoli asks Executive Director to run meeting

- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
- ROLL CALL OF CAMDEN JIF FUND COMMISSIONERS TO CONFIRM QUORUM**
- ELECTION OF OFFICERS, FIVE-MEMBER EXECUTIVE COMMITTEE & TWO ALTERNATES**

.Nominating Committee Report.....Page 1

Executive Director - asks for nominations and conducts election

ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE

- MEETING OF EXECUTIVE COMMITTEE CALLED TO ORDER**
- ROLL CALL OF 2013 EXECUTIVE COMMITTEE**
 - APPOINTMENT - FUND OFFICIALS** (Resolutions 13-1)Page 6
.Appointment of Fund Professionals
 - ORGANIZATIONAL RESOLUTIONS** - (Resolutions 13-2 –13-6).....Page 8
.Establishment of a Fiscal Management Plan
.Establishment Public Meeting Procedures
.Establishment a Fund Records Program
.Authorization of Executive Committee Compensation
.Approval of the 2013 Risk Management Plan

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**
 - .Executive Director's ReportPage 2
 - .2013 Committee AppointmentsPage 4
 - .Audit Committee
 - .Contracts Review Committee
 - .Coverage Committee
 - .Strategic Planning
 - .Safety Committee
 - .Nominating Committee
 - .Marketing & Communications Committee
 - .Claims Committee

 - TREASURER - Richard Schwab**
 - .December Vouchers - Resolutions 27-12 & 28 -12 Page 44 & 46
 - .January Vouchers - Resolution 13-7.....Page 48
 - .Monthly Reports – December & January.....Page 50

 - ATTORNEY – Joseph Nardi, Esquire**
 - .2013 Defense Panel, Resolution 13-8.....Page 62

 - SAFETY DIRECTOR – J.A. Montgomery Risk Control**
 - .Monthly Report and Agenda.....Page 69

 - UNDERWRITING MANAGER – Conner Strong & Buckelew**
 - .Monthly Certificate Holding report 10/20/12 to 11/16/12Page 74
 - .Monthly Certificate Holding report 11/17/12 to 12/19/12Page 77
 - .2013 MEL Renewal CertificatesAppendix II

 - MANAGED CARE – Consolidated Services Group**
 - .Monthly Report.....Page 81

 - CLAIMS SERVICE – CompServices Inc.**

 - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES - PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION**
-
- OLD BUSINESS**
 - NEW BUSINESS**
 - PUBLIC COMMENT**
 - MEETING ADJOURNED**
 - NEXT MEETING – February 25, 2013 Magnolia Borough**